



***MINUTES OF THE  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Thursday, July 16, 2026  
12:00 Noon***

***CIAA Board Room/3650 Sen. J. Bennett Johnston Avenue/Lake Charles, LA 70615***

***ATTENDANCE***

**Commissioners Present:**

Mr. Charles K. Dalglish, Vice President  
Mr. Lee W. Boyer, Secretary/Treasurer  
Mr. Bill Hankins, Commissioner  
Mrs. Denise Rau, Commissioner

**Commissioners Absent:**

Mrs. Tuwanna Guillory-August, President  
Mr. Kenneth B. Martin, Commissioner  
Mr. Nora Popillion, Commissioner

**Others Present:**

Mr. Kevin Melton, Executive Director  
Mr. Robert S. Kleinschmidt, Jr., Legal Counsel  
Ms. Andrea LaFleur, Director of Executive & Airport Affairs  
Ms. Loretta Hanks, Director of Finance  
Mr. John McMullen, Director of Facilities & Maintenance  
Mr. Mitch O'Neal, Director of Operations  
Mrs. Desiree K. Daigle, Admin. Specialist/Recording Secretary  
Mr. Brett Downer, O'Carroll Group  
Mr. Donnie Morris, Consultant  
Chief Joshua Arnold, Centerra  
Mr. Chandler Levi, Allied Universal Security Service  
Mr. Tyson Grenzebach, LandLocked Aviation Services  
Mr. Lane Wagner, LandLocked Aviation Services

***CALL TO ORDER***

Vice President Dalglish called the meeting to order at 12:00 noon. Following the Pledge of Allegiance, roll was called and a quorum was established as indicated above.

***PROPOSED AGENDA***

Vice President Dalglish, requested additions, deletions, and amendments to the proposed agenda and Mr. Melton announced the same; i.e. **ADD: Item #9(A)** Discuss and take appropriate action to adopt a Resolution authorizing the Executive Director to enter into a Right-of-Way agreement between Chennault International Airport Authority and Entergy Louisiana, LLC granting a Right-of-Way for the Utility Corridor along Site 2 on Prien Lake Road. **VICE PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. HANKINS, SECONDED BY MR. BOYER, AND CARRIED UNANIMOUSLY TO APPROVE THE PROPOSED AGENDA AS AMENDED.**

***ANNOUNCEMENTS/CORRESPONDENCE***

Mr. Melton shared a list of Chennault Business Partners, a rendering of the SOWELA Flight Training School with the ground-breaking anticipated for Fall 2026, and an I-Chart/Map that

depicts the activity and anticipated growth at Chennault Airport. Mr. Melton stated that lots of work is going into preparing for Thunder over Louisiana Airshow being held at Chennault Airport August 29-30, 2026. Mr. Melton shared a video of an Our Lady Queen of Heaven School Field Trip that was held at LandLocked Aviation Services at Chennault Airport. Mr. Grenzebach thanked the Chennault Airport Team, etc. for their support.

Mr. Downer gave a summary of the ongoing public relations and marketing efforts. Mr. Downer stated that in addition to leading the effort of acquiring the Chennault Historical Marker, Mr. Ron Childress also collaborated with Visit Lake Charles (VLC) in creating the Historic Chennault Air Force Base Driving Tour Brochure.

**AWARDED CONTRACTS**

Mrs. LaFleur gave an update on the Awarded Contracts from January 1, 2026, through May 31, 2026. Mrs. LaFleur stated that this update complies with the Financial Auditor’s recommendation to provide information on awarded projects.

| Project Name                                     | Contractor               | Award Amount    |
|--------------------------------------------------|--------------------------|-----------------|
| Firewater Pumphouse #1 (FWPH) Access Road Paving | Alfred Palma, LLC        | \$76,699.00     |
| Single Bay Paint Hangar “I”                      | Alfred Palma, LLC        | \$17,504,700.00 |
| Hangar “H” Trench Drain Repairs and Improvements | Alfred Palma, LLC        | \$183,950.00    |
| Runway Rubber Removal                            | CKS Runway Services, LLC | \$31,200.00     |

**SYSTEMS SURVEY AND COMPLIANCE QUESTIONNAIRE**

Mr. Melton stated that a completed Systems Survey and Compliance Questionnaire is required by the Legislative Auditor. Mr. Melton stated that the questionnaire must be presented to and adopted by the Board of Directors (governing body) annually as part of the financial and compliance audit. **VICE PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. HANKINS, SECONDED BY MRS. RAU, AND CARRIED UNANIMOUSLY TO ADOPT A RESOLUTION TO APPROVE THE COMPLETED “SYSTEMS SURVEY AND COMPLIANCE QUESTIONNAIRE” AND AUTHORIZE THE EXECUTIVE DIRECTOR TO SUBMIT IT TO STULB AND ASSOCIATES FOR USE IN ITS ANNUAL AUDIT OF THE FINANCIAL STATEMENTS OF CIAA AS OF JUNE 30, 2026.**

**DELTA SOUTH LOUISIANA GAS COMPANY, LLC, CIAA & CITY OF LAKE CHARLES – RIGHT OF WAY FOR UTILITY CORRIDOR FOR HANGAR “I”**

Mr. Melton stated that Delta South Louisiana Gas Company, LLC (formerly CenterPoint Energy) needs a 10’ X 5’ defined Right of Way for a Utility Corridor. **VICE PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. BOYER, SECONDED BY MR. HANKINS, AND CARRIED UNANIMOUSLY TO ADOPT A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A SERVITUDE AGREEMENT BETWEEN CHENNAULT INTERNATIONAL AIRPORT AUTHORITY, CITY OF LAKE CHARLES, AND DELTA SOUTH LOUISIANA GAS COMPANY, LLC GRANTING A RIGHT OF WAY FOR THE UTILITY CORRIDOR FOR HANGAR “I”.**

**CHECKING ACCOUNT**

Mr. Melton stated that two signatures are required on checks for all accounts. Mr. Melton stated that the President, Secretary/Treasurer, Executive Director, Director of Finance and Director of Executive and Airport Affairs are the persons authorized to sign. Mr. Melton stated that the three checking accounts are the regular account, payroll account, and the

capital projects account. Mr. Melton stated that this action will authorize the newly appointed President Tuwanna Guillory-August, and Secretary/Treasurer Lee W. Boyer. **VICE PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MRS. RAU, SECONDED BY MR. HANKINS, AND CARRIED UNANIMOUSLY TO ADOPT A RESOLUTION AUTHORIZING AND DEFINING PERSONS AUTHORIZED TO SIGN ON THE FIRST HORIZON BANK CHECKING ACCOUNTS AND TO OPEN CERTIFICATES OF DEPOSITS.**

***ENTERGY LOUISIANA, LLC, AND  
CIAA – RIGHT OF WAY FOR UTILITY  
CORRIDOR ALONG SITE 2 ON PRIEN  
LAKE ROAD***

Mr. Melton stated that Entergy Louisiana, LLC needs a 30’ defined Right-of-Way along Site 2 on Prien Lake Road. This will also provide services to the new St. Louis High School Site. **VICE PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. BOYER, SECONDED BY MRS. RAU, AND CARRIED UNANIMOUSLY TO ADOPT A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A RIGHT-OF-WAY AGREEMENT BETWEEN CHENNAULT INTERNATIONAL AIRPORT AUTHORITY AND ENTERGY LOUISIANA, LLC GRANTING A RIGHT-OF-WAY FOR THE UTILITY CORRIDOR ALONG SITE 2 ON PRIEN LAKE ROAD.**

***MINUTE APPROVAL***

**VICE PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. HANKINS, SECONDED BY MR. BOYER AND CARRIED UNANIMOUSLY TO APPROVE THE MINUTES OF THE JUNE 18, 2026, REGULAR MEETING.**

***ADJOURNMENT***

**VICE PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. HANKINS AND CARRIED UNANIMOUSLY TO ADJOURN THE MEETING.** With no further business to come before the Commissioners, Vice President Dalglish declared the meeting adjourned at 12:18 p.m.

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PRESIDENT MRS. TUWANNA GUILLORY-AUGUST,

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MR. LEE W. BOYER, SECRETARY