



***MINUTES OF THE
BOARD OF COMMISSIONERS
REGULAR MEETING
Thursday, July 18, 2019
5:00 p.m.***

CIAA Board Room/ 3650 Sen. J. Bennett Johnston Avenue/Lake Charles, LA 70615

ATTENDANCE

Commissioners Present:

Mr. Andrew D. Hankins, President

Mrs. Denise Rau, Vice President

Mr. Rico Guillory, Sr., Secretary/Treasurer

Mr. Charles K. Dalglish, Commissioner

Mr. James G. Gobert, Commissioner

Commissioners Absent:

Mr. Bill Hankins, Commissioner

Mr. Tad Martin, Commissioner

Others Present:

Mr. Kevin Melton, Executive Director

Mr. Gerald Theunissen, Consultant

Ms. Loretta Hanks, Director of Finance

Ms. Andrea LaFleur, Director of Executive & Airport

Affairs

Mr. John McMullen, Director of Maintenance

Mr. Mitch O'Neal, Director of Operations

Mrs. Mary Jo Bayles

Mrs. Molly Lecromier

Mr. Tommy Little

Mr. Larry Rewerts

Mr. Stewart Helo, CSRS

Mr. Don Brinkman, CSRS

Mr. Joel Davidson, NAI Latter & Blum

Mr. Jay Lucas, Cushman & Wakefield

Ms. Pam Doucet, O'Carroll Group

Mr. Lee Bruney, Port Aggregate

Mr. Tyson Grenzebach, Landlocked Aviation Services

Mr. Brett Downer, O'Carroll Group

CALL TO ORDER

President A. Hankins called the meeting to order at 5:00 p.m. Following the Pledge of Allegiance, roll was called and a quorum was established as indicated above.

PROPOSED AGENDA

President A. Hankins requested additions, deletions, and amendments to the proposed agenda and Mr. Melton announced that there were none to report.

ANNOUNCEMENTS/REPORTS

Mr. Melton presented a new video that the O'Carroll Group created and the video will start airing on television in August. Mr. Melton presented another video showing the hoist

training exercise with some of the local fire department, which will be on LinkIn and FaceBook.

Mr. Theunissen reported that he and Mr. Melton attended the Bond Commission Meeting where they approved the \$2.1 million in Capital Outlay Priority 1 for the Air Cargo Facility.

Mr. Downer gave a brief summary of the airshow.

CAPITAL OUTLAY

Mr. Melton stated that the Resolution authorized the Executive Director to prepare and submit applications for State Capital Outlay projects, to execute Cooperative Endeavor Agreements for the Capital Outlay projects as well as requests for reimbursements, certifying compliance with items listed on the Request for Facility Planning and Control Concurrence in Construction Contract Award form and other documents pertaining to the project. **PRESIDENT A. HANKINS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MRS. RAU, AND CARRIED UNANIMOUSLY TO ADOPT A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PREPARE AND SUBMIT A CAPITAL OUTLAY BUDGET REQUEST FOR FISCAL YEAR 2020-2021 TO THE STATE DIVISION OF ADMINISTRATION AND TO ACT ON BEHALF OF THE CHENNAULT INTERNATIONAL AIRPORT AUTHORITY IN ALL MATTERS PERTAINING TO THE CAPITAL OUTLAY PROJECTS.**

REGULAR BOARD MEETING DATE CHANGE

Mr. Melton stated the purpose of the change in the date for the Regular Board Meeting is due to him being out of the office. **PRESIDENT A. HANKINS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. DALGLEISH, AND CARRIED UNANIMOUSLY TO CHANGE THE DATE OF THE AUGUST 2019 REGULAR BOARD MEETING OF THE BOARD OF COMMISSIONERS FROM AUGUST 15, 2019 TO AUGUST 22, 2019.**

AIRSHOW DISCUSSION

Mr. Melton reported that he is currently rewriting the Airshow Bylaws/Articles of Incorporation for Airshow Board approval with efficiency and accountability in mind. Mr. Melton also reported that the Airshow Board is seeking input from sponsors as to how often the airshow should be held.

EXECUTIVE SESSION

PRESIDENT A. HANKINS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MRS. RAU, AND CARRIED UNANIMOUSLY TO ENTER INTO EXECUTIVE SESSION TO DISCUSS STRATEGIC PLANNING AND SECURITY FOR CHENNAULT INTERNATIONAL AIRPORT AUTHORITY. The commissioners began the Executive Session at 5:32 p.m.

REGULAR SESSION

PRESIDENT A. HANKINS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MRS. RAU, SECONDED BY MR. DALGLEISH, AND CARRIED UNANIMOUSLY TO RECONVENE THE REGULAR SESSION. The Regular Session was reconvened at 6:51 p.m. with no action taken during the Executive Session.

MINUTE APPROVAL

PRESIDENT A. HANKINS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MRS. RAU, SECONDED BY MR. DALGLEISH, AND

**CARRIED UNANIMOUSLY TO APPROVE THE MINUTES OF THE JUNE 27, 2019
REGULAR MEETING.**

ADJOURNMENT

VICE PRESIDENT RAU ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. DALGLEISH, SECONDED BY MRS. RAU, AND CARRIED UNANIMOUSLY TO ADJOURN THE MEETING. With no further business to come before the Commissioners, Vice President Rau declared the meeting adjourned at 6:52 p.m.

MR. ANDREW D. HANKINS, PRESIDENT

MR. RICO GUILLORY, SECRETARY