



***MINUTES OF THE
BOARD OF COMMISSIONERS
REGULAR MEETING
Wednesday, April 17, 2019
12:00 noon***

CIAA Board Room/ 3650 Sen. J. Bennett Johnston Avenue/Lake Charles, LA 70615

ATTENDANCE

Commissioners Present:

Mrs. Denise Rau, Vice President
Mr. Andrew D. Hankins, President
Mr. Rico Guillory, Sr., Secretary/Treasurer
Mr. Charles K. Dalglish, Commissioner
Mr. James G. Gobert, Commissioner
Mr. Bill Hankins, Commissioner
Mr. Tad Martin, Commissioner

Others Present:

Mr. Kevin Melton, Executive Director
Mr. Gerald Theunissen, Consultant
Mr. Robert Kleinschmidt, Legal Counsel
Ms. Loretta Hanks, Director of Finance
Mr. John McMullen, Director of Maintenance

Ms. Andrea LaFleur, Director of Executive & Airport
Affairs

Mr. Mitch O'Neal, Director of Operations
Mr. Jonathan Farmer, KSA Engineers Inc.
Mr. Stuart Helo, CSRS, Inc.
Mr. Joel Davidson, NAI Latter & Blum
Mr. Tony Guillory, CPPJ
Mr. Jay Lucas, Cushman & Wakefield
Mr. Gary Collett, Cushman & Wakefield
Mr. Lee Bruney, Port Aggregates
Mr. Byron Owens, CI2
Mr. Tyson Grenzebach, Landlocked Aviation Services
Mr. Reed Friese, Landlocked Aviation Services
Mr. Joe Torres, Million Air of Lake Charles
Mr. Keith Johnson, Citadel Completions LLC
Mr. Josh Arnold, Centerra Group
Mr. Peter O'Carroll, O'Carroll Group
Ms. Emily Fontenot, O'Carroll Group

CALL TO ORDER

President A. Hankins called the meeting to order at 12:00 noon. Following the Pledge of Allegiance, roll was called and a quorum was established as indicated above.

PROPOSED AGENDA

President A. Hankins requested additions, deletions, and amendments to the proposed agenda and Mr. Melton announced that there were none to report.

ANNOUNCEMENTS/REPORTS

Mr. Melton reported that Charles Dalglish and Joel Davidson attended the MRO Americas Conference in Atlanta. Mr. Melton reported that Chennault had a successful FAA Inspection with no findings. Mr. Melton reported that the Pancake Fly-In was a success.

Mr. Theunissen reported that on April 29, 2019, Mr. Melton and I will meet with Louisiana Economic Development and will attend the taste of the Senate.

Ms. Fontenot gave a brief summary of the public relations ongoing efforts.

Mr. Davidson reported that he and Charles Dalglish attended the MRO Americas Conference in Atlanta and there were approximately 750 booths.

REGULAR BOARD MEETING DATE CHANGE

Mr. Melton stated the purpose of the change in the date for the Regular Board Meeting is due to the schedule of the Paris Airshow Trade Show. Mr. Melton stated that Chennault supports Louisiana Department of Economic Development at this event at their request. **PRESIDENT A. HANKINS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO CHANGE THE DATE OF THE JUNE 2019 REGULAR BOARD MEETING OF THE BOARD OF COMMISSIONERS FROM JUNE 20, 2019 TO JUNE 27, 2019.**

KSA ENGINEERS, INC. – TASK ORDER

Mr. Melton stated that the task order is for the Taxiway Delta Realignment – Phase 1 Preliminary Engineering Report. Mr. Melton stated that the scope of work will include design topographic survey by Pelican Land Surveying and a geotechnical investigation by Daniel J. Holder, P.E. Once the data is received from these two tasks, KSA will prepare a comprehensive Preliminary Engineering Report (PER) that details project scope, pavement design, cost estimates, construction phasing, and project schedule. **PRESIDENT A. HANKINS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. DALGLEISH, SECONDED BY MR. GOBERT AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR ENTER INTO A TASK ORDER WITH KSA ENGINEERS, INC. FOR THE TAXIWAY DELTA REALIGNMENT – PHASE 1 PRELIMINARY ENGINEERING REPORT (PER).**

LEASE – AMENDMENT

FREEMAN HOLDINGS OF LOUISIANA

Mr. Melton stated that the amendment between Chennault International Airport Authority and Freeman Holdings of Louisiana, LLC includes the Self-Serve Fuel Tank Project and Fuel Flowage Offset of a maximum of \$64,527.61 of its expenses for the project. **PRESIDENT A. HANKINS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THAT THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. DALGLEISH, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN AMENDMENT #5 TO THE SUBLEASE AND AGREEMENT FOR FIXED BASE OPERATOR WITH FREEMAN HOLDINGS OF LOUISIANA, LLC.**

COOPERATIVE ENDEAVOR AGREEMENT – 1996 PETERBILT 357 WATER TRUCK

Mr. Melton stated that the 1996 Peterbilt 357 Water Truck has been donated by Calcasieu Parish Police Jury, on behalf of Fire Protection District No. Two to Chennault Airport; this will allow Chennault to have an additional water source for the ARFF Department. **PRESIDENT A. HANKINS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THAT THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. DALGLEISH, SECONDED BY MR. MARTIN, AND CARRIED UNANIMOUSLY TO RATIFY THE EXECUTIVE DIRECTOR ENTERING INTO A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CALCASIEU PARISH POLICE JURY, ON BEHALF OF THE FIRE PROTECTION DISTRICT NO. TWO OF WARD THREE, AND CHENNAULT**

INTERNATIONAL AIRPORT AUTHORITY FOR THE DONATION OF ONE 1996 PETERBILT 357 WATER TRUCK TO CHENNAULT INTERNATIONAL AIRPORT AUTHORITY.

EXECUTIVE SESSION

PRESIDENT A. HANKINS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. B. HANKINS, SECONDED BY MR. GOBERT, AND CARRIED UNANIMOUSLY TO ENTER INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS. The commissioners began the Executive Session at 12:37 p.m.

REGULAR SESSION

PRESIDENT A. HANKINS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. MARTIN, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO RECONVENE THE REGULAR SESSION. The Regular Session was reconvened at 1:13 p.m. with no action taken during the Executive Session.

MINUTE APPROVAL

PRESIDENT A. HANKINS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO APPROVE THE MINUTES OF THE MARCH 21, 2019 REGULAR MEETING.

ADJOURNMENT

PRESIDENT A. HANKINS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. DALGLEISH, SECONDED BY MR. GOBERT, AND CARRIED UNANIMOUSLY TO ADJOURN THE MEETING. With no further business to come before the Commissioners, President A. Hankins declared the meeting adjourned at 1:14 p.m.

MR. ANDREW D. HANKINS, PRESIDENT

MR. RICO GUILLORY, SECRETARY