



**MINUTES OF THE
BOARD OF COMMISSIONERS
REGULAR MEETING
Wednesday, November 14, 2018
5:00 p.m.**

CIAA Board Room/ 3650 Sen. J. Bennett Johnston Avenue/Lake Charles, LA 70615

ATTENDANCE

Commissioners Present:

Mrs. Denise Rau, Vice President

Mr. Rico Guillory, Sr., Secretary/Treasurer
Mr. Charles K. Dalglish, Commissioner
Mr. James G. Gobert, Commissioner

Mr. Bill Hankins, Commissioner

Mr. Tad Martin, Commissioner

Commissioners Absent:

Mr. Andrew D. Hankins, President

Others Present:

Mr. Kevin Melton, Executive Director
Mr. Gerald Theunissen, Consultant
Ms. Loretta Hanks, Director of Finance
Mr. John McMullen, Director of Maintenance

Ms. Andrea LaFleur, Director of Executive & Airport

Affairs

Mr. Mitch O'Neal, Director of Operations
Mr. Josh Arnold, Centerra Group
Mr. Jonathan Farmer, KSA
Ms. Emily Fontenot, O'Carroll Group
Mr. Jay Delafield, Attorney at Law
Mr. Joe Torres, Million Air Lake Charles
Mr. Joel Davidson, NIA Latter & Blum
Mr. James Harris, Operations Superintendent
Mr. John Bradford, Attorney at Law
Mr. Peter O'Carroll, O'Carroll Group
Mr. Scott Hoffeld, CSRS
Mr. Dennis Scott, CPPJ

CALL TO ORDER

Vice President Rau called the meeting to order at 5:00 p.m. Following the Pledge of Allegiance, roll was called and a quorum was established as indicated above.

PROPOSED AGENDA

Vice President Rau requested additions, deletions, and amendments to the proposed agenda and Mr. Melton announced the same; i.e. **ADD: Item #9 (A)** – Discuss and take appropriate action to adopt a Resolution providing for employment of Special Public Finance Legal Counsel to the Chennault International Airport Authority; and providing for other matters in pertaining to proceedings entitled NGR Properties, LLC verses Calcasieu Parish Police Jury and Chennault International Airport Authority. **VICE PRESIDENT RAU ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. DALGLEISH, AND CARRIED**

UNANIMOUSLY TO APPROVE THE PROPOSED AGENDA AS AMENDED WITH MR. B. HANKINS ABSTAINING.

ANNOUNCEMENTS/REPORTS

Mr. Melton introduced the Operations Superintendent, James Harris. Mr. Melton reported that the committee meeting scheduled for December 6, 2018 has to been rescheduled for December 7, 2018. Mr. Melton reported that the Regular Board Meeting is scheduled for December 20, 2018 at 5:00 p.m. Mr Melton reported that the ongoing projects are on schedule.

Mr. Hoffeld gave a brief summary pertaining to the CSRS Conceptual Transportation Layout. Mr. Melton reported that the access to the airport is significant to the growth of Chennault.

Mr. Theunissen reported that he contacted our Congressional Delegation to request their support of the Contract Control Tower program by writing letters. Mr. Theunissen reported that he is complying a list of prominent people in the area for Mr. Melton to brief about Chennault and to possibly provide a tour of the airport.

Ms. Fontenot gave a brief summary as to the ongoing efforts to market the airport. Ms. Fontenot reported that the O'Carroll group is working closely with Cushman & Wakefield and NIA Latter & Blum to improve the Chennault website.

Mr. Davidson gave a brief summary of the marketing efforts and discussed the proposed marketing signage for the Chennault Park. Mr. Davidson reported that the marketing website will go live in mid-January by Cushman & Wakefield.

MINUTE APPROVAL

VICE PRESIDENT RAU ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO APPROVE THE MINUTES OF THE OCTOBER 17, 2018 REGULAR MEETING.

HANGAR "F" CHILLER #1 REPLACEMENT

Mr. Melton stated that the bids will be received on Friday, November 16, 2018 at 2:00 p.m. Mr. Melton stated that the award of the contract will be contingent of the bid being within budget. **VICE PRESIDENT RAU ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. DALGLEISH, SECONDED BY MR. MARTIN AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO AWARD A CONTRACT TO THE RESPONSIBLE LOW BIDDER FOR HANGAR "F" CHILLER #1 REPLACEMENT CONTINGENT OF THE BID BEING WITHIN BUDGET.**

FWPH #1 & #2 STORAGE TANKS INSPECTION

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REGULAR BOARD MEETING DATE

Mr. Melton stated that after discussion we are requesting the Regular Board of Commissioners' Meeting change from the third Wednesday of the month to the third Thursday of the month commencing December 20, 2018. **VICE PRESIDENT RAU ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD**

SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. MARTIN AND CARRIED UNANIMOUSLY TO CHANGE THE DAY OF THE CHENNAULT INTERNATIONAL AIRPORT AUTHORITY BOARD OF COMMISSIONERS REGULAR MEETINGS TO THE THIRD THURSDAY OF THE MONTH COMMENCING DECEMBER 20, 2018.

SPECIAL PUBLIC FINANCE LEGAL COUNSEL

Mr. Melton stated that there is a need to employ outside counsel to represent Chennault Airport in connection with the Authority's participation as a defendant in the proceedings entitled NGR Properties, LLC versus Calcasieu Parish Police Jury and Chennault International Airport Authority. **VICE PRESIDENT RAU ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. DALGLEISH, SECONDED BY MR. MARTIN AND CARRIED UNANIMOUSLY TO ADOPT A RESOLUTION PROVIDING FOR EMPLOYMENT OF SPECIAL PUBLIC FINANCE LEGAL COUNSEL TO THE CHENNAULT INTERNATIONAL AIRPORT AUTHORITY; AND PROVIDING FOR OTHER MATTERS PERTAINING TO PROCEEDINGS TITLED NGR PROPERTIES, LLC VERSUS CALCASIEU PARISH POLICE JURY AND CHENNAULT INTERNATIONAL AIRPORT AUTHORITY WITH MR. B HANKINS ABSTAINING.**

EXECUTIVE SESSION

VICE PRESIDENT RAU ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. DALGLEISH, SECONDED BY MR. GOBERT, AND CARRIED UNANIMOUSLY TO ENTER INTO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION AGAINST CHENNAULT INTERNATIONAL AIRPORT AUTHORITY AND STRATEGIC PLANNING FOR CHENNAULT INTERNATIONAL AIRPORT AUTHORITY. The commissioners began the Executive Session at 5:33 p.m.

REGULAR SESSION

VICE PRESIDENT RAU ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. B. HANKINS, SECONDED BY MR. DALGLEISH, AND CARRIED UNANIMOUSLY TO RECONVENE THE REGULAR SESSION. The Regular Session was reconvened at 6:22 p.m. with no action taken during the Executive Session.

ADJOURNMENT

VICE PRESIDENT RAU ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. DALGLEISH, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO ADJOURN THE MEETING. With no further business to come before the Commissioners, President A. Hankins declared the meeting adjourned at 6:22 p.m.

MR. ANDREW D. HANKINS, PRESIDENT

MR. RICO GUILLORY, SECRETARY