

BOARD OF COMMISSIONERS
REGULAR MEETING
Wednesday, June 20, 2018
5:00 p.m.

CIAA Board Room/3650 Sen. J. Bennett Johnston Avenue/Lake Charles, LA 70615

PROPOSED AGENDA

1. Call to order;
2. Pledge of Allegiance;
3. Roll Call;
4. Amendments, additions and deletions to the Proposed Agenda;
5. Announcements/Correspondence;
 - Kevin Melton
 - Gerald Theunissen
 - Public Affairs – O’Carroll Group
6. Approve the minutes of the May 16, 2018 Regular Meeting;
7. Discuss and take appropriate action to approve the position descriptions for Director of Operations, Director of Finance, Director of Maintenance and the new position of Director of Executive & Airport Affairs;
8. Conduct a Public Hearing on the Proposed Budget for Fiscal Year commencing July 1, 2018 and ending June 30, 2019;
9. Discuss and take appropriate action to authorize the President to sign a Resolution adopting the Budget for the Fiscal Year Ending June 30, 2019; authorizing transfers between funds and authorizing the Executive Director to make changes within designated budget classifications;
10. Discuss and take appropriate action to adopt the proposed changes to the CIAA Organizational Chart;
11. Discuss and take appropriate action to adopt the new Personnel & Administration Policy;
12. Discuss and take appropriate action to designate the American Press as the Official Journal for a one (1) year period commencing, July 1, 2018 and ending June 30, 2019 (R.S. 43:171);
13. Discuss and take appropriate action to adopt a Resolution authorizing the issuance of Capital One credit card;
14. Discuss and take appropriate action to adopt Capital One Public Funds Resolution authorizing and defining persons authorized to sign on checking accounts and to open Certificates of Deposits;
15. Discuss and take appropriate action to adopt a Resolution authorizing the Executive Director to execute documents required by the United States Department of Agriculture Farm Service Agency;
16. Discuss and take appropriate action to authorize the Executive Director to negotiate and sign a professional services agreement for Real Estate Marketing and Brokerage Services for Chennault International Airport Authority properties;
17. Discuss and take appropriate action to authorize the Executive Director to terminate the agreement between Flavin Realty and Chennault International Airport Authority;

18. Discuss and take appropriate action to authorize the Executive Director to re-negotiate and sign an agreement between Adams & Reese, LLP and Chennault International Airport Authority;
19. Election of CIAA Officers for fiscal year 2018 – 2019 (commencing July 1, 2018);
20. Adjournment.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the Administration Office at 337-491-9961 describing the assistance that is necessary.