



**MINUTES OF THE
BOARD OF COMMISSIONERS
REGULAR MEETING
Wednesday, January 20, 2016
5:30 p.m.**

CIAA Board Room/ 3650 Sen. J. Bennett Johnston Avenue/Lake Charles, LA 70615

ATTENDANCE

Commissioners Present:

Mr. Kenneth W. Nabours, President
Ms. Jane Dufrene, Secretary/Treasurer
Mr. James G. Gobert, Commissioner
Mr. Andrew D. Hankins, Commissioner
Mr. Bill Hankins, Commissioner
Mr. Jonald J. Walker, III, Commissioner

Commissioners Absent:

Mr. Charles K. Dalglish, Vice President

Others Present:

Mr. Randy Robb, Executive Director
Mr. Gerald Theunissen, Consultant
Ms. Loretta Hanks, Director of Finance
Mr. Madwight Gallien, Director of Operations
Mr. Wallace M. Nelson, Director of Maintenance
Ms. Andrea Pelloquin, Executive/Recording Secretary
Mr. Jason Rivera, KPLC TV
Mr. Joe Torres, Million Air of Lake Charles
Mr. Jay Delafield, Attorney at Law
Mr. Richie Gregory, Regions Insurance
Mr. Michael Flatt, Northrop Grumman
Mr. Josh Arnold, Centerra
Ms. Kelly Politz, Todd & Associates
Mr. Joe Bonita, AAR Corporation
Mr. Dennis Scott, CPPJ
Ms. Jeanie Weise, Senator Vitter's office
Mr. John Guidroz, American Press
Mr. Derek Smith, Mallard Cove Golf Course

CALL TO ORDER

President Nabours called the meeting to order at 5:30 p.m. Following the Pledge of Allegiance, roll was called and a quorum was established as indicated above.

PROPOSED AGENDA

President Nabours requested additions, deletions, and amendments to the proposed agenda and Mr. Robb announced the same; i.e. **MOVE: Item #14** – Discuss and take appropriate action to adopt a Resolution authorizing the Chennault International Airport Authority, State of Louisiana, to proceed with development of a project involving issuance of not exceeding \$7,000,000 Excess Revenue Certificates of Indebtedness (Mallard Cove Municipal Golf Course Project), Series 2016, authorizing application to the Louisiana State Bond Commission, and providing for other matters with respect thereto; **up in the agenda prior to the announcements/correspondence (Item #5)**. **AMEND: Item #9** – Discuss and take appropriate action to authorize the Executive Director to award a contract to the low successful bidder, Kaough & Jones Electric Company Inc., in the amount of \$49,900.00 for the Hangar “C” Water Infiltration Project. **Item #10** – Discuss and take appropriate action

to authorize the Executive Director to award a contract to the low successful bidder, Cypress Bayou Industrial Painting Inc., in the amount of \$23,224.00 for the Fuel Farm Tank #4 Interior Recoat Project. **DELETE: Item #15** – Discuss and take appropriate action to authorize the Executive Director to enter into a Confidentiality and Nondisclosure Agreement between Chennault International Airport Authority and a development group for an Air Cargo Facility. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MS. DUFRENE, SECONDED BY MR. GOBERT, AND CARRIED UNANIMOUSLY TO APPROVE THE PROPOSED AGENDA AS AMENDED.**

EXCESS REVENUE CERTIFICATES OF INDEBTEDNESS

Mr. Robb stated that the bonds will be issued to support the economic development and future growth of Chennault International Airport. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MS. DUFRENE, SECONDED BY MR. WALKER, AND CARRIED UNANIMOUSLY TO ADOPT A RESOLUTION AUTHORIZING THE CHENNAULT INTERNATIONAL AIRPORT AUTHORITY, STATE OF LOUISIANA, TO PROCEED WITH DEVELOPMENT OF A PROJECT INVOLVING THE ISSUANCE OF NOT EXCEEDING \$7,000,000 EXCESS REVENUE CERTIFICATES OF INDEBTEDNESS (MALLARD COVE MUNICIPAL GOLF COURSE PROJECT), SERIES 2016, AUTHORIZING APPLICATION TO THE LOUISIANA STATE BOND COMMISSIONER, AND PROVIDING FOR OTHER MATTERS WITH RESPECT THERETO.**

ANNOUNCEMENTS/REPORTS

Mr. Robb reported that the estimate for relocating the Sheriff's Academy and Shooting Range and the cost is way out of our budget therefore we will not move forward with relocation. Mr. Robb reported that the second Golf Course Relocation Committee meeting was held. Mr. Robb reported that the Chamber Banquet is January 28, 2016.

Mr. Theunissen reported that State of Louisiana has a large funding deficit.

MINUTE APPROVAL

PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. WALKER, AND CARRIED UNANIMOUSLY TO APPROVE THE MINUTES OF THE DECEMBER 16, 2015 REGULAR MEETING.

EMPLOYEE GROUP HEALTH INSURANCE

Mr. Robb stated that Chennault recommends maintaining the current employer and employee contribution ratio. Mr. Robb reported that the premium will increase by 6.7% and the estimated annual cost will be \$216,466.00. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. WALKER, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE RENEWAL OF THE EMPLOYEE GROUP HEALTH INSURANCE AT THE CURRENT COVERAGES FOR THE YEAR COMMENCING MARCH 1, 2016.**

INSURANCE POLICIES

Mr. Robb stated that insurance policies for the general liability, public officials liability, automobile, and workers' compensation coverages will be renewed at a flat rate. Mr. Robb also stated that the property insurance coverage will renew at a two percent reduction in cost. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. A. HANKINS, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE PURCHASE OF INSURANCE POLICIES OR GENERAL LIABILITY, PUBLIC OFFICIALS LIABILITY, AUTOMOBILE, PROPERTY, AND WORKERS' COMPENSATION COVERAGES FOR THE YEAR COMMENCING MARCH 1, 2016.**

HANGAR "C" WATER INFILTRATION PROJECT

Mr. Robb stated that bids were received and the low bidder is Kaough & Jones Electric Company Inc. in the amount of \$49,900.00. Mr. Robb also stated that it is the recommendation of the engineer to award the contract to Kaough & Jones Electric Company Inc. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO AWARD A CONTRACT TO THE LOW SUCCESSFUL BIDDER, KAOUGH & JONES ELECTRIC COMPANY INC., IN THE AMOUNT OF \$49,900.00 FOR THE HANGAR "C" WATER INFILTRATION PROJECT.**

FUEL FARM TANK #4 INTERIOR RECOAT PROJECT

Mr. Robb stated that bids were received and the low bidder is Cypress Bayou Industrial Painting Inc., in the amount of \$23,224.00. Mr. Robb also stated that it is the recommendation of the engineer to award the contract to Cypress Bayou Industrial Painting Inc. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MS. DUFRENE, SECONDED BY MR. GOBERT, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO AWARD A CONTRACT TO THE LOW SUCCESSFUL BIDDER, CYPRESS BAYOU INDUSTRIAL PAINTING INC., IN THE AMOUNT OF \$23,224.00 FOR THE FUEL FARM TANK #4 INTERIOR RECOAT PROJECT.**

SURPLUS EQUIPMENT – VEHICLES

Mr. Robb stated that there are three vehicles to be declared as surplus are a 1998 Ford F250 Extended Cab Pickup Truck with a lift gate, a 2000 Ford F50 Regular Cab Truck, and a 2002 Ford F150 Crew Cab Truck. Mr. Robb also stated that a minimum bid amount will be placed, based off the Kelly Blue Book values, and will be sold "as is where is". **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. WALKER, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO DECLARE THREE VEHICLES AS SURPLUS AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ADVERTISE, OPEN BIDS, AND AWARD CONTRACT(S) TO SELL THE THREE VEHICLES TO THE HIGH BIDDER(S) OR TO NEGOTIATE A SALE IF BID(S) ARE DETERMINED TO BE UNREASONABLY LOW.**

SURPLUS EQUIPMENT

Mr. Robb stated that there are several pieces of equipment to be declared as surplus are a 1998 Clipper Concrete Saw, 1979/80 JD Motor Grader, 2002 John Deere Z-Turn Mower, 1986 Toyota Forklift 10,000 Lb, 1990 Bearcat Joint Seal Machine, and 1986 Generac Generator 25 K. Mr. Robb also stated that the equipment will be sold "as is where is". **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. A. HANKINS, AND CARRIED UNANIMOUSLY TO DECLARE EQUIPMENT AS SURPLUS AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ADVERTISE, OPEN BIDS, AND AWARD CONTRACT(S) TO SELL THE ITEMS TO THE HIGH BIDDER(S) OR TO NEGOTIATE A SALE IF BID(S) ARE DETERMINED TO BE UNREASONABLY LOW.**

AGRICULTURAL LEASE

Mr. Robb stated that the lease is for most of the acreage purchased from Amoco (Tract #1, Tract #2 and Tract #4). Mr. Robb stated that Mr. Leonards has been a good tenant. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MS. DUFRENE, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A SEVEN YEAR AGRICULTURAL LEASE AGREEMENT WITH ROBERT LEONARDS COMMENCING FEBRUARY 1, 2016.**

ADJOURNMENT

PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MS. DUFRENE, SECONDED BY MR. GOBERT, AND CARRIED UNANIMOUSLY TO ADJOURN THE MEETING. With no further business to come before the Commissioners, President Nabours declared the meeting adjourned at 5:49 p.m.

MR. KENNETH W. NABOURS, PRESIDENT

MS. JANE DUFRENE, SECRETARY