

**MINUTES OF THE
BOARD OF COMMISSIONERS
REGULAR MEETING**

Wednesday, March 21, 2018

5:00 p.m.

CIAA Board Room/ 3650 Sen. J. Bennett Johnston Avenue/Lake Charles, LA 70615

ATTENDANCE

Commissioners Present:

Mr. Charles K. Dalglish, President
Mrs. Denise Rau, Secretary/Treasurer
Mr. James G. Gobert, Commissioner
Mr. Bill Hankins, Commissioner
Mr. Kenneth W. Nabours, Commissioner

Commissioners Absent:

Mr. Andrew D. Hankins, Vice President
Mr. Rico Guillory, Sr., Commissioner

Others Present:

Mr. Randy Robb, Executive Director
Mr. Gerald Theunissen, Consultant
Mr. Robert Kleinschmidt, Legal Counsel
Ms. Loretta Hanks, Director of Finance
Mr. Madwight Gallien, Director of Operations
Mr. John McMullen, Director of Maintenance
Ms. Andrea LaFleur, Executive Assistant/Recording Secretary
Mr. Ricky Hall, KSA
Mr. John Bradford
Mr. Peter O'Carroll, O'Carroll Group

CALL TO ORDER

President Dalglish called the meeting to order at 5:00 p.m. Following the Pledge of Allegiance, roll was called and a quorum was established as indicated above.

PROPOSED AGENDA

President Dalglish requested additions, deletions, and amendments to the proposed agenda and Mr. Robb announced that there were none to report.

ANNOUNCEMENTS/REPORTS

Mr. Robb reported that he briefed and guided a tour of Chennault for Mr. Brad Lambert, Deputy Secretary of LED. Mr. Robb reported that site visits were provided for representatives of prospective developers – CBRE, Cushman Wakefield, Patriot Construction, Welcome Group, and Sterling Properties. Mr. Robb reported that the FAA Part 139 Inspection was completed with not discrepancies. Mr. Robb reported that a meeting was held with the Boeing team from Seattle to discuss potential test activity for Boeing aircraft at Chennault. Mr. Robb reported that we hosted the Southwest Louisiana Leadership Group and provided a brief and tour of Chennault.

Mr. Theunissen gave a brief summary as to the activity with the State Legislature.

MINUTE APPROVAL

PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. NABOURS, AND

CARRIED UNANIMOUSLY TO APPROVE THE MINUTES OF THE FEBRUARY 21, 2018 REGULAR MEETING.

DOTD – RECONSTRUCT BLAST PAD

Mr. Robb stated that the resolution will authorize him to accept the grant, submit reports, and sign reimbursement requests for the project to Reconstruct the Blast Pad for Runway 33. Mr. Robb stated that DOTD will fund ten percent of the cost of the project. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. B. HANKINS, SECONDED BY MR. NABOURS, AND CARRIED UNANIMOUSLY TO ADOPT A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT A GRANT OFFER FROM THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR THE PROJECT TO RECONSTRUCT BLAST PAD FOR RUNWAY 33, AND TO SIGN ALL APPLICATIONS, FORMS, GRANT AGREEMENTS, ASSURANCES, REPORTS AND REIMBURSEMENT REQUESTS ASSOCIATED WITH THE GRANT.**

***KSA ALLIANCE – TASK ORDER CWF.005 – AMENDMENT #1
RECONSTRUCT RUNWAY 33 BLAST PAD***

Mr. Robb stated that Amendment No. 1 to Task Order #CWF.005 is to provide construction administration, construction surveying, resident project representative, construction material testing and commissioning service for the project to Reconstruction Runway 33 Blast Pad. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MRS. RAU AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AMENDMENT NO. 1 TO TASK ORDER #CWF.005 WITH KSA ALLIANCE FOR THE CONSTRUCTION PHASE OF THE PROJECT TO RECONSTRUCT RUNWAY 33 BLAST PAD.**

***JOSEPH A. DELAFIELD –
EXCESS REVENUE CERTIFICATES***

Mr. Robb stated that Mr. Delafield's invoice is for services and expenses for the Excess Revenue Certificates through March 1, 2018 for the Mallard Cove Relocation Project. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THAT THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MRS. RAU AND CARRIED UNANIMOUSLY TO APPROVE THE PAYMENT OF JOSEPH A. DELAFIELD, ATTORNEY AT LAW, INVOICE FOR PROFESSIONAL SERVICES FOR THE EXCESS REVENUE CERTIFICATES IN THE AMOUNT OF \$48,035.70.**

AIR TRAFFIC CONTROL TOWER ROOF REPLACEMENT

Mr. Robb stated that the current roof on the Tower is a felt roof and is deteriorating. Mr. Robb stated that this project is a preventative maintenance for roof leaks and there will be drainage improvements done as well. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. NABOURS, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO AWARD A CONTRACT TO THE RESPONSIBLE LOW BIDDER, MORCORE ROOFING, LLC, IN THE AMOUNT OF \$42,500.00 FOR THE AIR TRAFFIC CONTROL TOWER ROOF REPLACEMENT.**

BUILDING 3101 AIR CONDITION CONTROLS UPGRADE

Mr. Robb stated the current controls are specific to Carrier products and are obsolete and not working. Mr. Robb stated that the new controls will be replaced with universal controls which will allow our maintenance department to maintain. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. NABOURS, SECONDED BY MRS. RAU, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO PREPARE PLANS AND SPECIFICATIONS FOR AND SOLICIT FOR AND OPEN BIDS FOR BUILDING 3101 AIR CONDITION CONTROLS UPGRADE.**

HANGAR “D” FOAM BLADDER REPAIR

Mr. Robb stated that the foam bladder tank in Hangar “D” is in need of repair due to the foam leaking into the water system. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. NABOURS, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO PREPARE PLANS AND SPECIFICATIONS FOR AND ADVERTISE FOR AND OPEN BIDS FOR HANGAR “D” FOAM BLADDER REPAIR.**

EXECUTIVE SESSION

PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. NABOURS, SECONDED BY MRS. RAU, AND CARRIED UNANIMOUSLY TO ENTER INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS. The commissioners began the Executive Session at 5:18 p.m.

REGULAR SESSION

PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. B. HANKINS, SECONDED BY MRS. RAU, AND CARRIED UNANIMOUSLY TO RECONVENE THE REGULAR SESSION. The Regular Session was reconvened at 6:34 p.m. with no action taken during the Executive Session.

ADJOURNMENT

PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. NABOURS, SECONDED BY MRS. RAU, AND CARRIED UNANIMOUSLY TO ADJOURN THE MEETING. With no further business to come before the Commissioners, President Dalgleish declared the meeting adjourned at 6:34 p.m.

MR. CHARLES K. DALGLEISH, PRESIDENT

MRS. DENISE RAU, SECRETARY