

CHENNAULT



INTERNATIONAL AIRPORT

**MINUTES OF THE
BOARD OF COMMISSIONERS
REGULAR MEETING
Wednesday, May 18, 2016
5:30 p.m.**

CIAA Board Room/ 3650 Sen. J. Bennett Johnston Avenue/Lake Charles, LA 70615

ATTENDANCE

Commissioners Present:

Mr. Kenneth W. Nabours, President
Mr. Charles K. Dalglish, Vice President
Ms. Jane Dufrene, Secretary/Treasurer
Mr. James G. Gobert, Commissioner
Mr. Andrew D. Hankins, Commissioner
Mr. Jonald J. Walker, III, Commissioner

Commissioners Absents:

Mr. Bill Hankins, Commissioner

Others Present:

Mr. Randy Robb, Executive Director
Mr. Gerald Theunissen, Consultant
Ms. Loretta Hanks, Director of Finance
Mr. Madwight Gallien, Director of Operations
Mr. Wallace M. Nelson, Director of Maintenance
Ms. Andrea Pelloquin, Executive/Recording Secretary
Mr. Michael Flatt, Northrop Grumman
Mr. James A. Geihlsler, CSRS
Dr. Neil Aspinwall, SOWELA Technical Community College

CALL TO ORDER

President Nabours called the meeting to order at 5:30 p.m. Following the Pledge of Allegiance, roll was called and a quorum was established as indicated above.

PROPOSED AGENDA

President Nabours requested additions, deletions, and amendments to the proposed agenda and Mr. Robb announced that there were none to report.

ANNOUNCEMENTS/REPORTS

Mr. Robb reported that CB&I has submitted a draft lease for a lay down area on Site 5 and we are negotiating the terms of the lease. Mr. Robb reported that he and Loretta Hanks are working on a matrix showing all the options for the Chennault Fire Department benefits request. Mr. Robb reported that the Legislator 2016 is August 26, 2016 and Chennault will have a table. Mr. Robb reported that the main runway rehabilitation project has been submitted to the FAA.

Mr. Theunissen reported that the majority of the Capital Outlay items that were in the document have been cut.

MINUTE APPROVAL

PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. DALGLEISH, AND CARRIED UNANIMOUSLY TO APPROVE THE MINUTES OF THE APRIL 20, 2016 REGULAR MEETING.

HANGAR "C" LARGE DIAMETER FANS

Mr. Robb stated that the large diameter fan installation project is a request from Northrop Grumman to improve productivity during hot weather. Mr. Robb also stated that Northrop Grumman uses Hangar "C" for JSTAR overflow from Hangar "A". **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MS. DUFRENE, SECONDED BY MR. WALKER, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO PREPARE PLANS AND SPECIFICATIONS FOR AND ADVERTISE FOR AND OPEN BIDS FOR THE INSTALLATION OF LARGE DIAMETER FANS IN HANGAR "C".**

PARKING LOT – NORTHROP GRUMMAN

Mr. Robb stated that Northrop Grumman is requesting an additional 150 parking spaces across from Building 1020. Mr. Robb also stated that Northrop Grumman's employment has surpassed their number of parking spaces. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. A. HANKINS, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO PREPARE PLANS AND SPECIFICATIONS FOR AND TO ADVERTISE FOR AND OPEN BIDS FOR THE CONSTRUCTION OF A PARKING LOT FOR NORTHROP GRUMMAN.**

BUSINESS DEVELOPMENT CONSULTING SERVICES

Mr. Robb stated that Mr. Theunissen's current contract expires June 30, 2016 and is recommending renewing the contract at the current hourly rate of \$125.00. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MS. DUFRENE, SECONDED BY MR. DALGLEISH, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO RENEW THE CONTRACT WITH GERALD THEUNISSEN FOR A ONE YEAR PERIOD BEGINNING JULY 1, 2016 FOR BUSINESS DEVELOPMENT CONSULTING SERVICES.**

TIGER GRANT

Mr. Robb stated that the Resolution authorizes him to submit an application for the 2016 Tiger Grant for the Multi-Modal Freight Project, to execute the agreement with the Department of Transportation for the proposed project as well as requests for reimbursements, certifying compliance and other documents pertaining to the project. Mr. Robb also stated that the grant request is for \$17,300,000.00. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. DALGLEISH, SECONDED BY MR. GOBERT, AND CARRIED UNANIMOUSLY TO ADOPT A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT AN APPLICATION FOR THE 2016 TIGER GRANT FOR THE MULTI-MODAL FREIGHT PROJECT AND TO ACT ON BEHALF OF THE CHENNAULT INTERNATIONAL AIRPORT AUTHORITY IN ALL MATTERS PERTAINING TO THE 2016 TIGER GRANT.**

KSA ALLIANCE, INC. –

AIRFIELD LIGHTING REHABILITATION - DESIGN

Mr. Robb stated that the KSA Alliance, Inc. task order #E1359 is to prepare the plans and specifications for the Airfield Lighting Rehabilitation project. Mr. Robb stated that the project scope of work is the rehabilitation of the entire airfield lighting system and the replacement of the vault regulators with the exception of the ILS System. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. WALKER, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO TASK ORDER #E1359 WITH KSA ALLIANCE, INC. FOR THE DESIGN PHASE OF THE AIRFIELD LIGHTING REHABILITATION.**

ADJOURNMENT

PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC.

MOTION WAS MADE BY MR. DALGLEISH, SECONDED BY MS. DUFRENE, AND CARRIED UNANIMOUSLY TO ADJOURN THE MEETING. With no further business to come before the Commissioners, President Nabours declared the meeting adjourned at 5:51 p.m.

MR. KENNETH W. NABOURS, PRESIDENT

MS. JANE DUFRENE, SECRETARY