



***MINUTES OF THE
BOARD OF COMMISSIONERS
SPECIAL MEETING
Thursday, July 7, 2016
12:00 noon***

CIAA Board Room/ 3650 Sen. J. Bennett Johnston Avenue/Lake Charles, LA 70615

ATTENDANCE

Commissioners Present:

Mr. Charles K. Dagleish, President
Mr. Jonald J. Walker, Vice President
Mr. Andrew D. Hankins, Secretary/Treasurer
Mr. James G. Gobert, Commissioner
Mr. Bill Hankins, Commissioner

Commissioners Absent:

Mr. Kenneth W. Nabours, Commissioner

Others Present:

Mr. Randy Robb, Executive Director
Mr. Gerald Theunissen, Consultant
Mr. Robert Kleinschmidt, Legal Counsel
Ms. Loretta Hanks, Director of Finance
Mr. Madwight Gallien, Director of Operations
Mr. Wallace M. Nelson, Director of Maintenance
Ms. Andrea Pelloquin, Executive/Recording Secretary
Mr. Chuck Kleckley, Adams & Reese, LLP
Mr. Michael Songy, CSRS
Mr. Graham Hankins
Ms. Katy Johnson, O'Carroll Group
Mr. Matthew Butler, CSRS
Mr. John Guidroz, American Press
Mr. Michael Flatt, Northrop Grumman

CALL TO ORDER

President Dagleish called the meeting to order at 12:00 noon. Following the Pledge of Allegiance, roll was called and a quorum was established as indicated above.

PROPOSED AGENDA

President Dagleish requested additions, deletions, and amendments to the proposed agenda and Mr. Robb announced that there were none to report.

ANNOUNCEMENTS/REPORTS

Mr. Robb reported that we are closing out the fiscal year and preparing for our next fiscal year. Mr. Robb reported that the operations department and Jonathan Farmer, KSA performed an assessment of the Airfield lighting, signs, papi lights, vault electrical homeruns to airfield and elevated runway lights at the request of Allen Taylor of LA DOTD. Mr. Robb reported that the current projects are on schedule. Mr. Robb reported that we received the completed Master Plan from KSA Consultants. Mr. Robb reported that he and Mr. Theunissen attended the AAE.USCTA.FAA Contract Tower Workshop and met with the principals of our US Congressional Delegation. Mr. Robb also reported that he met with two representatives from IAC, an aircraft paint company that is made up of a group from Associated Painters, Leading Edge and Eirtech Aviation.

Mr. Theunissen gave a brief summary of the session that ended June 23, 2016.

PROFESSIONAL SERVICES AGREEMENT - CSRS

Mr. Robb stated that the professional services agreement is to provide Development Advisory and Program Management Services for the Mallard Cove Economic Development Project. Mr. Robb stated that the scope of work includes a plan of action to define the development program, manage the developer selection process, and engage within the the contract coordination process. Mr. Robb introduced Mr. Michael Songy of CSRS. Mr. Songy gave a brief history of CSRS and an overview the scope of work. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. A. HANKINS, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH CSRS, INC. FOR THE DEVELOPMENT ADVISORY SERVICES (INCEPTION TO DEVELOPER ENGAGEMENT).**

ADJOURNMENT

PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. A. HANKINS, SECONDED BY MR. GOBERT, AND CARRIED UNANIMOUSLY TO ADJOURN THE MEETING. With no further business to come before the Commissioners, President Dalglish declared the meeting adjourned at 12:40 p.m.

MR. CHARLES K. DALGLEISH, PRESIDENT

MR. ANDREW D. HANKINS, SECRETARY