



***MINUTES OF THE  
BOARD OF COMMISSIONERS  
SPECIAL MEETING  
Thursday, July 7, 2016  
12:00 noon***

***CIAA Board Room/ 3650 Sen. J. Bennett Johnston Avenue/Lake Charles, LA 70615***

***ATTENDANCE***

***Commissioners Present:***

Mr. Charles K. Dagleish, President  
Mr. Jonald J. Walker, Vice President  
Mr. Andrew D. Hankins, Secretary/Treasurer  
Mr. James G. Gobert, Commissioner  
Mr. Bill Hankins, Commissioner

***Commissioners Absent:***

Mr. Kenneth W. Nabours, Commissioner

***Others Present:***

Mr. Randy Robb, Executive Director  
Mr. Gerald Theunissen, Consultant  
Mr. Robert Kleinschmidt, Legal Counsel  
Ms. Loretta Hanks, Director of Finance  
Mr. Madwight Gallien, Director of Operations  
Mr. Wallace M. Nelson, Director of Maintenance  
Ms. Andrea Pelloquin, Executive/Recording Secretary  
Mr. Chuck Kleckley, Adams & Reese, LLP  
Mr. Michael Songy, CSRS  
Mr. Graham Hankins  
Ms. Katy Johnson, O'Carroll Group  
Mr. Matthew Butler, CSRS  
Mr. John Guidroz, American Press  
Mr. Michael Flatt, Northrop Grumman

***CALL TO ORDER***

President Dagleish called the meeting to order at 12:00 noon. Following the Pledge of Allegiance, roll was called and a quorum was established as indicated above.

***PROPOSED AGENDA***

President Dagleish requested additions, deletions, and amendments to the proposed agenda and Mr. Robb announced that there were none to report.

***ANNOUNCEMENTS/REPORTS***

Mr. Robb reported that we are closing out the fiscal year and preparing for our next fiscal year. Mr. Robb reported that the operations department and Jonathan Farmer, KSA performed an assessment of the Airfield lighting, signs, papi lights, vault electrical homeruns to airfield and elevated runway lights at the request of Allen Taylor of LA DOTD. Mr. Robb reported that the current projects are on schedule. Mr. Robb reported that we received the completed Master Plan from KSA Consultants. Mr. Robb reported that he and Mr. Theunissen attended the AAE.USCTA.FAA Contract Tower Workshop and met with the principals of our US Congressional Delegation. Mr. Robb also reported that he met with two representatives from IAC, an aircraft paint company that is made up of a group from Associated Painters, Leading Edge and Eirtech Aviation.

Mr. Theunissen gave a brief summary of the session that ended June 23, 2016.

***PROFESSIONAL SERVICES AGREEMENT - CSRS***

Mr. Robb stated that the professional services agreement is to provide Development Advisory and Program Management Services for the Mallard Cove Economic Development Project. Mr. Robb stated that the scope of work includes a plan of action to define the development program, manage the developer selection process, and engage within the the contract coordination process. Mr. Robb introduced Mr. Michael Songy of CSRS. Mr. Songy gave a brief history of CSRS and an overview the scope of work. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. A. HANKINS, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH CSRS, INC. FOR THE DEVELOPMENT ADVISORY SERVICES (INCEPTION TO DEVELOPER ENGAGEMENT).**

***ADJOURNMENT***

**PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. A. HANKINS, SECONDED BY MR. GOBERT, AND CARRIED UNANIMOUSLY TO ADJOURN THE MEETING.** With no further business to come before the Commissioners, President Dalglish declared the meeting adjourned at 12:40 p.m.

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MR. CHARLES K. DALGLEISH, PRESIDENT

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MR. ANDREW D. HANKINS, SECRETARY