



**MINUTES OF THE  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Wednesday, April 20, 2016  
5:30 p.m.**

**CIAA Board Room/ 3650 Sen. J. Bennett Johnston Avenue/Lake Charles, LA 70615**

***ATTENDANCE***

**Commissioners Present:**

Mr. Kenneth W. Nabours, President  
Mr. Charles K. Dagleish, Vice President  
Ms. Jane Dufrene, Secretary/Treasurer  
Mr. James G. Gobert, Commissioner  
Mr. Bill Hankins, Commissioner  
Mr. Jonald J. Walker, III, Commissioner

**Commissioners Absents:**

Mr. Andrew D. Hankins, Commissioner

**Others Present:**

Mr. Randy Robb, Executive Director  
Mr. Gerald Theunissen, Consultant  
Mr. Bob Kleinschmidt, Legal Counsel  
Ms. Loretta Hanks, Director of Finance  
Mr. Madwight Gallien, Director of Operations  
Mr. Wallace M. Nelson, Director of Maintenance  
Ms. Andrea Pelloquin, Executive/Recording Secretary  
Mr. Josh Arnold, Centerra  
Ms. Jeannie Weise, Senator Vitter's Office  
Mr. Michael Flatt, Northrop Grumman

***CALL TO ORDER***

President Nabours called the meeting to order at 5:30 p.m. Following the Pledge of Allegiance, roll was called and a quorum was established as indicated above.

***PROPOSED AGENDA***

President Nabours requested additions, deletions, and amendments to the proposed agenda and Mr. Robb announced the same; i.e. **ADD: Item #12(A)** – Discuss and take appropriate action to adopt a Resolution authorizing the Executive Director to accept a grant offer from the Federal Aviation Administration for the project to Rehabilitate Taxiway “A” – Phase III-A, for its eventual use as an Alternate Runway 15R-33L, and to sign all applications, forms grant agreements, assurances, reports and reimbursement requests associated with the grant. **Item #12(B)** – Discuss and take appropriate action to adopt a Resolution authorizing the Executive Director to accept a grant offer from the Louisiana Department of Transportation and Development for the project to Rehabilitate Taxiway “A” – Phase III-A, and to sign all applications, forms, grant agreements, assurances, reports, and reimbursement requests associated with the grant. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MS. DUFRENE, SECONDED BY MR. DALGLEISH, AND CARRIED UNANIMOUSLY TO APPROVE THE PROPOSED AGENDA AS AMENDED.**

***ANNOUNCEMENTS/REPORTS***

Mr. Robb reported that the Chennault Disadvantaged Business Enterprise (DBE) goal of 16% has been approved by the FAA for fiscal years 2016 – 2018 for the proposed AIP projects, Runway 15/33 Rehabilitation and Airport Perimeter Road. Mr. Robb reported that

the Operations Department coordinated FAR Part 139 Wildlife Training with LOOMACRES. Mr. Robb reported that the current projects are on schedule. Mr. Robb reported that the Chennault senior staff, Jonathan Farmer, KSA, and Danielle Gaylor, DOTD, made a successful face to face visit with the FAA in Fort Worth. Mr. Robb reported that he attended the MRO Americas in Dallas to support the State, AAR and Northrop Grumman. Mr. Robb reported that we have a company interested in lease approximately 50 acres (Site 5) for a laydown facility. Mr. Robb reported that he and Mr. Theunissen represented Chennault at the Economic Development Summit in Baton Rouge and the event was sponsored by Entergy.

Mr. Theunissen reported that at the Economic Development Summit Mr. Robb and Chennault was mentioned on several occasions so it is beneficial to attend all the different events. Mr. Theunissen reported that the regular session for the State is ongoing, which is a non-fiscal session. Mr. Theunissen reported that Governor is working on another special session immediately following the regular session.

#### ***MINUTE APPROVAL***

**PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO APPROVE THE MINUTES OF THE MARCH 16, 2016 REGULAR MEETING.**

#### ***BYLAWS***

Mr. Robb stated that the proposed changes are to change the Regular Board Meeting time from 5:30 p.m. on the third Wednesday of the month to 5:00 p.m. on the third Wednesday of the month beginning July 2016 and to include email as a method of disbursement of the Regular Board Meeting Agendas. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. WALKER, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO AMEND ARTICLE VI, SECTION 1 AND SECTION 3 OF THE BYLAWS.**

#### ***FAA GRANT – RUNWAY 15/33 REHABILITATION***

Mr. Robb stated that the Resolution will authorize the Executive Director to accept the grant, submit, reports, and sign reimbursement requests for the Runway 15/33 Rehabilitation. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. DALGLEISH, SECONDED BY MS. DUFRENE, AND CARRIED UNANIMOUSLY TO ADOPT A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT A GRANT OFFER FROM THE FEDERAL AVIATION ADMINISTRATION FOR THE RUNWAY 15/33 REHABILITATION, AND TO SIGN ALL APPLICATIONS, FORMS, GRANT AGREEMENTS, ASSURANCES, REPORTS AND REIMBURSEMENT REQUESTS ASSOCIATED WITH THE GRANT.**

#### ***DOTD GRANT – RUNWAY 15/33 REHABILITATION – PHASE 2***

Mr. Robb stated that the Resolution will authorize the Executive Director to accept the grant, submit reports, and sign reimbursement requests for the Runway 15/33 Rehabilitation – Phase 2. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MS. DUFRENE, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO ADOPT A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT A GRANT OFFER FROM THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR THE RUNWAY 15/33 REHABILITATION – PHASE 2, AND TO SIGN ALL APPLICATIONS, FORMS, GRANT AGREEMENTS, ASSURANCES, REPORTS AND REIMBURSEMENT REQUESTS ASSOCIATED WITH THE GRANT.**

#### ***RUNWAY 15/33 REHABILITATION***

Mr. Robb stated that the pavement evaluation of the runway recommends joint sealant removal and replacement, full depth removal and replacement of distressed, isolated concrete panels on Runway 15/33 and reconstruction of the north 850' x 150' of Runway 15/33. Mr. Robb stated that the project is expected to be funded by the FAA and DOTD.

Mr. Robb also stated that depending on available funding, the project may have to be completed in multiple phases. Mr. Robb stated that the project will be bid with the north 850' x 150; of Runway 15/33 as the base bid with the remaining work as an alternate at the recommendation of the FAA. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. DALGLEISH, SECONDED BY MR. GOBERT, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO PREPARE PLANS AND SPECIFICATIONS FOR, ADVERTISE FOR AND OPEN BIDS FOR THE RUNWAY 15/33 REHABILITATION, INCLUDING FULL RECONSTRUCTION OF THE NORTH 850' X 150' OF RUNWAY 15/33, REMOVE AND REPLACE EXISTING JOINT SEALANT MATERIALS, AND FULL DEPTH REMOVAL AND REPLACEMENT OF DISTRESSED, ISOLATED CONCRETE PANELS ON RUNWAY 15/33.**

#### ***RUNWAY RESTRIPIING PROJECT***

Mr. Robb stated that the purpose of runway restriping project is to insure FAA compliance. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MS. DUFRENE, SECONDED BY MR. A. HANKINS, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO PREPARE PLANS AND SPECIFICATIONS FOR AND TO SOLICIT FOR AND AWARD A CONTRACT TO THE LOW BIDDER FOR THE RUNWAY RESTRIPIING PROJECT.**

#### ***SURPLUS VEHICLES – RE-ADVERTISEMENT***

Mr. Robb stated that the staff is recommending re-advertising the two surplus vehicles without a minimum bid due to not receiving a bid for these two vehicles. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MS. DUFRENE, SECONDED BY MR. GOBERT, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO RE-ADVERTISE, OPEN BIDS, AND AWARD CONTRACT(S) TO SELL THE TWO SURPLUS VEHICLES TO THE HIGH BIDDER(S) OR TO NEGOTIATE A SALE IF BID(S) ARE DETERMINED TO BE UNREASONABLY LOW.**

#### ***FAA GRANT – REHABILITATE TAXIWAY “A” – PHASE III-A***

Mr. Robb stated that the Resolution will authorize the Executive Director to accept the grant, submit, reports, and sign reimbursement requests for the project to Rehabilitate Taxiway “A” – Phase III-A. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. B. HANKINS, SECONDED BY MS. DUFRENE, AND CARRIED UNANIMOUSLY TO ADOPT A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT A GRANT OFFER FROM THE FEDERAL AVIATION ADMINISTRATION FOR THE PROJECT TO REHABILITATE TAXIWAY “A” – PHASE III-A, FOR ITS EVENTUAL USE AS AN ALTERNATE RUNWAY 15R-33L, AND TO SIGN ALL APPLICATIONS, FORMS, GRANT AGREEMENTS, ASSURANCES, REPORTS AND REIMBURSEMENT REQUESTS ASSOCIATED WITH THE GRANT.**

#### ***DOTD GRANT – REHABILITATE TAXIWAY “A” – PHASE III-A***

Mr. Robb stated that the Resolution will authorize the Executive Director to accept the grant, submit reports, and sign reimbursement requests for the project to Rehabilitate Taxiway “A” – Phase III-A. **PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO ADOPT A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT A GRANT OFFER FROM THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR PROJECT TO REHABILITATE TAXIWAY “A” – PHASE III-A, AND TO SIGN ALL APPLICATIONS, FORMS, GRANT AGREEMENTS, ASSURANCES, REPORTS AND REIMBURSEMENT REQUESTS ASSOCIATED WITH THE GRANT.**

#### ***ADJOURNMENT***

**PRESIDENT NABOURS ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. DALGLEISH, SECONDED BY MS. DUFRENE, AND CARRIED UNANIMOUSLY TO ADJOURN THE MEETING.** With no further business to come before the Commissioners, President Nabours declared the meeting adjourned at 6:17 p.m.

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MR. KENNETH W. NABOURS, PRESIDENT

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MS. JANE DUFRENE, SECRETARY