



**MINUTES OF THE
BOARD OF COMMISSIONERS
REGULAR MEETING
Wednesday, March 15, 2017
5:00 p.m.**

CIAA Board Room/ 3650 Sen. J. Bennett Johnston Avenue/Lake Charles, LA 70615

ATTENDANCE

Commissioners Present:

Mr. Charles K. Dagleish, President
Mr. Jonald J. Walker, III, Vice President
Mr. Andrew D. Hankins, Secretary/Treasurer
Mr. James G. Gobert, Commissioner
Mr. Bill Hankins, Commissioner
Mr. Kenneth W. Nabours, Commissioner
Mrs. Denise Rau, Commissioner

Others Present:

Mr. Randy Robb, Executive Director
Mr. Gerald Theunissen, Consultant
Mr. Robert Kleinschmidt, Legal Counsel
Ms. Loretta Hanks, Director of Finance
Mr. John McMullen, Director of Maintenance
Mr. Madwight Gallien, Director of Operations
Ms. Andrea LaFleur, Executive/Recording Secretary
Mr. Michael Flatt, Northrop Grumman
Mr. Joe Torres, Million Air of Lake Charles
Ms. Paulette Moss, IMCAL
Mr. Walter Council, IMCAL
Mr. Byron Ownens, CI² Aviation Inc.

CALL TO ORDER

President Dagleish called the meeting to order at 5:00 p.m. Following the Pledge of Allegiance, roll was called and a quorum was established as indicated above.

PROPOSED AGENDA

President Dagleish requested additions, deletions, and amendments to the proposed agenda and Mr. Robb announced the same; i.e. **AMENDED: Item #11** – Discuss and take appropriate action to authorize the Executive Director to enter into a contract with the responsible low bidder, Gould Southern in the amount of \$682,476.00 for the project to Supply & Install RFID Antennas at Northrop Grumman. **Item # 12** – Discuss and take appropriate action to authorize the Executive Director to enter into a contract with the responsible low bidder, John D. Myers & Associates, Inc., in the amount \$45,540.00 for Building 1 Restroom Renovation. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. NABOURS, AND CARRIED UNANIMOUSLY TO APPROVE THE PROPOSED AGENDA AS AMENDED.**

ANNOUNCEMENTS/REPORTS

Mr. Robb reported that the Chennault staff completed the mandatory Wildlife Training on March 6, 2017. Mr. Robb reported that the State Sponsored Pavement Condition Index (PCI) was completed on March 15, 2017 with the report to follow. Mr. Robb reported that Chennault exhibited at the Ft. Polk Job Fair. Mr. Robb reported that we received a Market Study Update via conference call and based upon the discussion we terminated the additional

study elements. Mr. Robb reported that we entered into a Cooperative Endeavor Agreement with the City of Lake Charles for the tree removal from the Mallard Cove Golf Course area nearest the runway. Mr. Robb reported that the Executive Staff met with the FAA in Ft. Worth and met our new Project Manager and other Airport Division personnel.

MINUTE APPROVAL

PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. NABOURS, AND CARRIED UNANIMOUSLY TO APPROVE THE MINUTES OF THE FEBRUARY 15, 2017 REGULAR MEETING.

REGULAR BOARD MEETING DATE CHANGE

Mr. Robb stated the purpose of the change in the date for the Regular Board Meeting is due to the schedule of the Paris Airshow Trade Show. Mr. Robb stated that Chennault supports Louisiana Department of Economic Development at this event; at their request. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. NABOURS, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO CHANGE THE DATE OF THE JUNE 2017 REGULAR BOARD MEETING OF THE BOARD OF COMMISSIONERS FROM JUNE 21, 2017 TO JUNE 14, 2017.**

COMPENSATORY TIME THRESHOLD

Mr. Robb stated that the current compensatory time threshold is 40 hours and we are requesting the threshold to be increased to 80 hours. Mr. Robb stated that Chennault maintenance and operations personnel are required for the airshow to maintain security and proper airport operations. Mr. Robb also stated that there are upcoming projects that require additional work hours due to the magnitude of the projects. Mr. Robb stated that the increase in the threshold will enable us to remain in budget with overtime costs. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THAT THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. A. HANKINS, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO INCREASE THE ACCRUAL THRESHOLD FOR COMPENSATORY TIME FROM 40 HOURS TO 80 HOURS UNTIL JUNE 30, 2018.**

***REALLIETY CHALLENGE –
SPECIAL EVENT LEASE***

Mr. Robb stated that the lease grants permission for the use of airport property and indemnifies Chennault from all liabilities and claims. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THAT THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. B. HANKINS, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A SPECIAL EVENT LEASE BETWEEN CHENNAULT INTERNATIONAL AIRPORT AUTHORITY AND REALLIETY ATHLETIC PRODUCTIONS, LLC FOR THE REALLIETY CHALLENGE THE WEEKEND OF APRIL 8, 2017.**

***REALLIETY ATHLETIC PRODUCTIONS, LLC –
ALCOHOL PERMIT***

Mr. Robb stated that the Resolution is to grant permission for alcoholic beverages to be sold at the Reallietty Challenge. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THAT THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MRS. RAU, SECONDED BY MR. A. HANKINS, AND CARRIED UNANIMOUSLY TO ADOPT A RESOLUTION AUTHORIZING THE PRESIDENT TO GIVE WRITTEN AUTHORIZATION FOR THE REALLIETY ATHLETIC PRODUCTIONS, LLC TO SELL OR DISTRIBUTE ALCOHOLIC BEVERAGES OF HIGH AND LOW ALCOHOL CONTENT AT THE REALLIETY CHALLENGE THE WEEKEND OF APRIL 8, 2017 AT CHENNAULT INTERNATIONAL AIRPORT AUTHORITY.**

RFID ANTENNAS AT NORTHROP GRUMMAN

SUPPLY & INSTALL

Mr. Robb stated that one bid was received for the project to Supply and Install RFID Antennas at Northrop Grumman. Mr. Robb stated that the bid is within budget and recommend awarding the contract to Gould Southern in the amount of \$682,476.00. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THAT THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. GOBERT, SECONDED BY MR. NABOURS, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT WITH THE RESPONSIBLE LOW BIDDER, GOULD SOUTHERN, IN THE AMOUNT OF \$682,476.00 FOR THE PROJECT TO SUPPLY AND INSTALL RFID ANTENNAS AT NORTHROP GRUMMAN.**

BUILDING 1 RESTROOM RENOVATIONS

Mr. Robb stated that bids were received for Building 1 Restroom Renovations. Mr. Robb stated that the low responsible bidder is John D. Myers & Associates, Inc. in the amount of \$45,540.00. Mr. Robb stated that it is the recommendation from Vincent & Shows Architects to award the contract to John D. Myers & Associates. **PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THAT THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MRS. RAU, SECONDED BY MR. NABOURS, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT WITH THE RESPONSIBLE LOW BIDDER, JOHN D. MYERS & ASSOCIATES, INC., IN THE AMOUNT OF \$45,540.00 FOR BUILDING 1 RESTROOM RENOVATION.**

ADJOURNMENT

PRESIDENT DALGLEISH ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. NABOURS, SECONDED BY MR. GOBERT, AND CARRIED UNANIMOUSLY TO ADJOURN THE MEETING. With no further business to come before the Commissioners, President Dalgleish declared the meeting adjourned at 5:19 p.m.

MR. CHARLES K. DALGLEISH, PRESIDENT

MR. ANDREW D. HANKINS, SECRETARY